

Already Have a Procare Account?

If you previously created a Procare account for the On-Site Support Services Program, After Care or Pre-Kindergarten, please follow the instructions below to register KG - 8th grade students for the Extended Wildcat Hours Program.

- Go to the Parent Portal at myprocare.com
- Enter the email address used to create the family account and password
- On the main Account page, in the Alerts notification box, it will say Registrations are Available. Please click View to see the available programs.
- Select Begin Re-Registration
- Click on the child you would like to register then click Select Programs



- Select 2025-2026 Extended Wildcat Hours by selecting Register on the right side
 - Pre-Kindergarten students do not need to be enrolled in the Extended Wildcat Hours Program as it is already included with the program
- Select Review Child Information
- Once the information has been reviewed and the grade level added for the school year, select Continue
- If there are multiple children listed on the account, it will ask if you would like to enroll the other children.
- Complete the above steps for each student you would like to enroll
- If you need to add a student to your Procare account that is currently not listed, please email Billing@noahwebster.org
- Once all students and the appropriate programs are selected, select Continue
- Review the Program Registration for the students then select Continue



 Answer the Account Application Questions associated with this program and select the blue Account Info button to proceed to the next section

Re-Registration: Test Studen

- Please verify the Account Information and select Submit
- Select the green **Submit** button to complete and submit the program application
- Please note: There is no Registration Fee for the Extended Wildcat Hours program; therefore, you will see \$0.00 listed and no charges will be made at this time.

 Once the application is submitted, a Registration Confirmation Page will appear and can be printed by selecting the Print Icon in the upper right hand corner.
This registration summary will also be sent to the account email.





- The program enrollment application will be sent to the Billing Department for review
- You will receive an email from *Billing@noahwebster.org* regarding acceptance into the program
- Prior to approval, the status under the Registration History will say Pending and will change to Approved if accepted
- Extended Wildcat Hour charges, if applicable, will be billed to this account email on a weekly basis, once each week is complete
- Due to limited seats available, lack of payment will result in removal of the student(s) from the program