

MINUTES OF THE PUBLIC MEETING  
OF  
NOAH WEBSTER SCHOOLS-PIMA

April 22,2025

Held at 5399 N. Pima Rd, Scottsdale, AZ 85250 Room 134

DIRECTORS PRESENT: John Tomasson, Stan Waldrop, Sharon Miller, Teresa Wales, BJ Pennington

DIRECTORS ABSENT: Ronrico Miller

PRESENT BY INVITATION: Vicki Dry, Secretary, Jessica Friedermann, Robert Rodenbaugh, Tara Bittinger, Christine Haas, Jennifer Pennington

A public meeting of the Board of Directors (the “Board”) of Noah Webster Schools-Pima, an Arizona non-profit corporation (the “Corporation”), was held at 5399 N. Pima Rd, Scottsdale, AZ. A quorum being present, and the meeting having been duly noticed and called, the meeting was called to order.

- Approval of the Minutes of the Board Meeting

The Board reviewed the minutes of the March 18, 2025 Board meeting. Director Tomasson made a motion to approve the minutes as presented. Director T. Wales seconded the motion.

The motion passed unanimously with Director Tomasson, Director S. Waldrop, Director Wales and Director Pennington voting to approve the motion.

- Specific Matters to be Considered

- ASBCS Pima Financial Intervention Process Review

The Board was provided with the following information:

- ASBCS Request for Information on the School’s Financial Performance
    - Financial Performance Framework-First-Time Financial Intervention Process Guide
    - Checklist for Charter Assigned First Intervention Rating (FY2024 Audit)
    - Attestation: Charter Assigned First Intervention Rating
    - Instructions for FY2025 Financial Framework Measure Calculator (FY2025 Measure Calculator)

The Board considered the fiscal year 2024 audit letter notifying the Board of it’s intervention status along with the Board’s probation risk levels and associated consequences identifies in A.A.C. R7-5-402(I)-(L).

The Board also continued its discussion of the causative factors which all focus on enrollment decline in FY2024. The current financial plan was discussed and possible changes were indicated. The inclusion of these changes will be presented to the Board for further discussion at the next meeting. The Board will continue to review the charter’s performance on a quarterly basis under the Financial Performance Framework provided by ASBCS.

- ADE Grants Management Fiscal Monitoring Audit

The Arizona Department of Education Grants Management concluded the Fiscal Monitoring Audit of the Noah Webster Schools-Pima Fiscal Year 2024 and the Elementary and Secondary School Emergency #s I, II & III grants. The final Determination Letter was provided to the Board for review. The school met compliance in all areas except for its Procurement Policy not having verbiage regarding 2CFR 200.203(d)(1), referencing suspension and debarment compliance. The school provided the ADE with a Corrective Action Plan that indicated the school would update its procurement policy to include the required suspension and debarment compliance information.

The ADE reviewed the CAP and determined that the school had sufficiently addressed the findings identified in their report.

The Board was provided with the Final Determination Letter, the Corrective Action Plan and ADE's approval of the CAP.

- Procurement Procedures Review and Approval

As indicated in the above Corrective Action Plan, the school's Procurement Policy needed to be reviewed and updated to include suspension and debarment language. The Board was provided with a copy of the school's Procurement Policy with the necessary changes made and highlighted. The Board reviewed the Policy along with the reasoning behind the requirements.

A motion to approve the updated Procurement Policy as presented was made by Director S. Miller and seconded by Director Tomasson.

The motion passed unanimously with Director Tomasson, Director S. Waldrop, Director Wales and Director Pennington voting to approve the motion.

- Withdrawal and Enrollment Reports

Mr. Rodenbaugh provided the Board with withdrawal and enrollment information prepared by the Student Records and Attendance department. The information showed withdrawal reasons and, if for reasons other than moving, it showed schools that students went to when they left Noah Webster. The Board requested that Mr. Rodenbaugh provide them with the same information from the same time last year so they can compare and benchmark.

Withdrawal reasons were discussed and behavior issues reviewed.

- Update on Marketing and Enrollment

Christine Haas, Marketing and Events Director presented the Board with a summary of events and activities for the past month

Flyers distributed by J. Friedermann to Mesa apartment complexes  
Preschool visit Angela Boyce-Mesa Kinder teacher, w/gifts  
Kinder Blast Off

Mesa:

1 Current PK student

1 New KG family, all registration completed

1 KG Sibling, documents submitted, registration sent

1 KG Sibling, pending completed registration

Pima:

- 3 Current PK students
  - 2 Complete KG enrollments
  - 1 Complete EK enrollment (pending test)
  - 2 New EK enrollments, documents submitted (pending tests)
  - 2 New KG Enrollments, documents submitted, registration sent
  - 1 Interest List family
  - 1 Added to interest list, walk in

Springtime Social

QR Code reviews

Bunnanza Scottsdale Civic Center Lawn

Over 500 flyers distributed, huge interest- R. Rodenbaugh, T. Bittinger and L. Alvarado participated.

Ms. Haas also brought up the need to do something that would attract major benefactors. Something where we could tell our story and get their buy in. Funding for an E-sports program or for curriculum licenses was discussed. Director Waldrop will be meeting with Principal Rodenbaugh to discuss further.

- School Updates

Mr. Rodenbaugh reported that we have Art Contest and Creative Writing coming up along with the older students' night at the Phoenix Zoo

- Announcements

There were no announcements. The next Board meeting will be held on Tuesday, May 13 at 4:30 pm virtually

- Adjournment

There being no further business, Director Pennington made a motion to adjourn the meeting. Director Wales seconded the motion.

The motion to adjourn the meeting at 6:00 pm passed unanimously with Director Tomasson, Director Wales, Director S. Miller and Director Pennington voting to approve.

Dated this 23<sup>rd</sup> day of April, 2025

  
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Vicki Dry, Secretary