

MINUTES OF THE PUBLIC MEETING

OF

NOAH WEBSTER SCHOOLS-PIMA

October 13, 2022

Held Virtually

DIRECTORS PRESENT: John Tomasson, BJ Pennington, Ronrico Miller, Sharon Miller

DIRECTORS ABSENT: Teresa Wales,

PRESENT BY INVITATION: Vicki Dry, Secretary, Jessica Friedermann, Robert Rodenbaugh, Tara Bittinger, Jennifer Pennington

A public meeting of the Board of Directors (the “Board”) of Noah Webster Schools-Pima, an Arizona non-profit corporation (the “Corporation”), was held virtually at 4:30 P.M. A quorum being present, and the meeting having been duly noticed and called, the meeting was called to order.

- Approval of the Minutes of the July 12, 2022 Board Meeting

The Board reviewed the minutes of the July 12, 2022 Board meeting. Director Tomasson made a motion to approve the minutes as presented. Director Pennington seconded the motion.

The motion passed unanimously with Director Tomasson, Director Pennington, Director S. Miller and Director R. Miller voting to approve.

- Specific Matters to be Considered

- Annual Board Member & Officers Election

Director S. Miller made a motion to re-elect John Tomasson, BJ Pennington, Teresa Wales, Ronrico Miller and Sharon Miller to another one year term on the Board. Director Tomasson seconded the motion.

Director Tomasson, Director Pennington, and Director S. Miller voted to approve the re-election of Director R. Miller.

Director R. Miller, Director Pennington, and Director S. Miller voted to approve the re-election of Director Tomasson.

Director Tomasson, Director R. Miller, and Director S. Miller voted to approve the re-election of Director Pennington.

Director Tomasson, Director Pennington, and Director R. Miller voted to approve the re-election of Director S. Miller.

Director Tomasson, Director Pennington, Director R. Miller and Director S. Miller voted to approve the re-election of Director Wales

Director S. Miller then made a motion to re-elect John Tomasson as President of the Board and Vicki Dry as Secretary of the Board for another 1 year term. Director Pennington seconded the motion.

Directors S. Miller, R. Miller and Pennington all voted in favor of the motion with Director Tomasson abstaining from the vote.

- Review and Certify the FY22 Annual Financial Report, the AFR Food Service Report And the School Level Reporting Form

The Board reviewed the FY22 Annual Financial Report, the AFR Food Service Report and the School Level Form. Ms. Dry explained the various expense groupings and the information used to support the numbers. The Board discussed various aspects of the reports including a discussion on the student private placements that were done during FY22.

Director Tomasson made a motion to approve and certify the FY22 AFR, the AFR Food Service Report and the School Level Form as presented and would further direct the CFO to upload all documents to the ADE on or before October 15, 2022. Director R. Miller seconded the motion.

Director Tomasson, Director S. Miller, Director R. Miller and Director Pennington all voted in favor of the motion.

- Review and Ratify the Updated Employee Handbook

HR Director, J. Pennington provided the Board with an updated copy of the School's Employee Handbook. She explained that the handbook had recently been reviewed by the school's labor attorney to ensure legal compliance. She informed the Board that there had been minor changes to verbiage and pointed the specific areas out. The Board questioned "Black Out" and "Gray" dates. Ms. Pennington explained that the days were in answer to staffing problems that come about prior to long weekends or breaks and they also help to alleviate staffing issues the first and last two weeks of school as well as State testing periods.

After further discussion, Director Tomasson made a motion to ratify the changes set forth in the Employee Handbook. Director Pennington seconded the motion.

Director Tomasson, Director S. Miller, Director R. Miller and Director Pennington all voted in favor of the motion.

- Review and Adopt the Parent Classroom Visit Polity

Principal Friedermann present the Board with a copy of an updated Parental Classroom Visit Policy. She explained that because of HB 2025, all schools were to adopt a policy that would include certain components mentioned in the bill. She further explained that our attorneys at Osborn Maledon had drafted a policy that conformed to the bill. The new policy is very similar to the policy we previously had in the parent handbook. The Board had several questions regarding the school's visitor policies, what kind of participation we continue to see not only with volunteers but also classroom visits and the feedback we receive.

Principal Rodenbaugh reviewed some of what is seen in both instances. Director S. Miller suggested that the school produce a short survey sheet to give to parent after they had visited to see what their experience was like, if they have suggestions and to ask them to recommend the school to their friends and acquaintances. In addition, she asked that the school return to allowing parents to visit their students for lunch like we did prior to COVID-19.

Director Tomasson made a motion to adopt the Parental Classroom Visit Policy as presented and directed the Principal to see that it is posted to the schools web site. Director R. Miller seconded the motion.

Director Tomasson, Director S. Miller, Director R. Miller and Director Pennington all voted in favor of the motion.

- Announcements

There were no announcements. The next Board meeting date was set for Tuesday, November 15, 2022 at 4:30 p.m..

- Adjournment

There being no further business, Director Tomasson made a motion to adjourn the meeting. Director Pennington seconded the motion

The motion to adjourn the meeting at 5:40 pm passed unanimously with Director Tomasson, Director Pennington, Director S Miller and Director R. Miller voting to approve.

Dated this 13th day of OCTOBER, 2022



Vicki Dry, Secretary