



2021-2022 NOAH WEBSTER SCHOOLS RETURN TO IN-PERSON LEARNING PLAN

Administrative Leadership Team

NOAH WEBSTER SCHOOLS Mesa & Pima Campuses





Focus of Plan	2
Arizona State Board for Charter Schools	2
Continuity of Operations Plan (COOP).....	2
CDC Reopening Guidelines.....	2
Daily Health Screenings.....	3
Face Coverings and Masks	4
Classroom Logistics (On-Campus).....	4
Online Learning Logistics (Off-Campus).....	5
Campus Logistics	5
Employees	6
Health Office	6
Food Service	7
Transportation	7
Facilities Management.....	7
Special Education	8
Title I	8
Front Office	8
Community Areas.....	8
Training and Education on Hygiene	9
Cleaning and Disinfecting Protocol/Schedule.....	9
Additional Gatherings/Groups.....	9
Positive Cases of COVID-19 on Campus – Procedures.....	9
Acronym Reference	10



Focus of Plan

This document outlines the plan for a safe return to in-person learning at Noah Webster Schools Mesa and Pima campuses after a statewide school closure in Spring 2020 due to the COVID-19 Pandemic and the 2020-2021 school year. This document includes essential functions and detailed department's specific topics within the schools and provides considerations for opening for the 2021-2022 school year. This plan was compiled by the Administrative Leadership Team with input from the following Noah Webster Department Directors: Health Services, Transportation, Special Education, Title I, Food Service, Student Records, Event Services as well as the Business and Front Offices. Noah Webster Schools Reopening plan is available to the public on the schools' website and we have elicited stakeholder input on the plan.

AOI

The Arizona Department of Education, the State Board of Education and the Arizona State Board for Charter Schools is not allowing brick and motor schools to operate a distance learning option for the 2021-2022 unless they submit and are able to obtain an approved AOI charter addendum. This is quite different from the 2020-2021 school year in which school were able to provide distance learning under a Distance Learning Plan. NWS – Mesa and Pima have both submitted the AOI addendum. Current statuses of these applications is Mesa – under substantive review and Pima - under administrative review.

Continuity of Operations Plan (COOP)

A Continuity of Operations Plan (COOP) is a collaboratively developed document that describes how the essential services identified by the LEA/school will be delivered/continued should campus closures be required for any period of time in the future school year. Each LEA must complete a COOP.

Noah Webster Schools Continuity of Operations Plan (COOP) is available for review at the school.

CDC In- Person Learning Guidelines

Centers for Disease Control and Prevention is charged with the investigation and control of contagious disease in the nation.

The purpose of these tools are to assist administrators in making reopening decisions regarding K-12 schools during the COVID-19 pandemic. CDC offers the following considerations for ways in which schools can help protect students, teachers, administrators, and staff and slow the spread of COVID-19.

[CDC Considerations for schools](#)



Daily Health Screenings

Per CDC guidance, daily health checks/screenings are recommended for all staff and student upon reopening schools for the 2021-2022 school year, when feasible.

Staff

At Noah Webster, all Staff will conduct self-checks & self-report – All concerns will be reported to HR via email. Additionally, Directors and Supervisors will be trained and educated on identifying symptoms. Written procedures will be developed and implemented for employee health screenings.

Students

At Noah Webster, all students will be screened daily for health concerns.

Home

Home is the first point on the screening continuum. Parents will be educated on identifying the symptoms. Families will be asked to self-report symptoms of illness. Self-reporting mechanisms include calling/emailing the school. Information and education to parents will be generated by Noah Webster.

Transportation

Busing is the second point on the screening continuum. Noah Webster will use clearly visible signage as students enter the bus to communicate the symptoms students should not be displaying if traveling on a school bus. CDC offers signage for use – [CDC Link](#)

School

The School campus is the final point on the screening continuum. Staff should visually check for symptoms of students upon entering campus. Classroom teachers will conduct daily visual screenings & check students upon entering a classroom. Any concerns noted are to be reported to the health office.

School

The School campus is the final point on the screening continuum. Staff should visually check for symptoms of students upon entering campus. Classroom teachers will conduct daily visual screenings & check students upon entering a classroom. Any concerns noted are to be reported to the health office.



Face Coverings and Masks

Face coverings for staff and students may be required, per local or state mandates. Noah Webster's current face covering policy is located on the school's website.

Classroom Logistics (On-Campus)

Limiting the physical interactions of students is one way to mitigate exposure to infectious disease. When making decision on logistics for reopening the school for the 2021-2022 school year the following topics were considered.

Physical Distancing

Mesa Class - Non-essential items removed from rooms

Pima Class- Non-essential items removed from rooms

Precautions with Student Seating

Turn desks to face in the same direction (rather than facing each other), or have students sit on only one side of the tables, spaced apart. Students will have assigned seating to assist with contact tracing. Students will be spaced apart as much as feasible.

Music, PE, & Library

Special classes are vital to the well-rounded education Noah Webster provides students.

Music –*Music classes will practice physical distancing and student's assigned spots will be labeled on the floor, hand sanitizer station will be available at the door, students will not share instruments (unless sanitation can occur between uses), there will be no use of instruments played via the mouth.*

PE – *PE classes they will use shared PE Equipment (sanitized regularly) and hand sanitizer will be available at the door. There will be no consequences for not participating in PE due to parent request/concerns. If not participating, the students will attend PE Class and their participation level will be modified. Permission slips with details about the program details may need to be offered.*

Library –*Library class will not be utilizing the physical library, but Destiny Quest. Noah Webster will institute a 72hr quarantine for returned books. Students in 3rd -6th grades will use Destiny Quest to check out library books.*

Art - *Art is typically a parent volunteer lead program with shared art supplies between multiple classes and students. NWS intends to provide Art for all students during the 2021-2022 school year. More details will come out as logistics for each project are determined.*



Departmentalized Classes

In order to limit physical contact and shared works spaces in our upper grades, departmentalized grade levels will have procedures to sanitize hands as they enter and exit a room. Sanitizing stations are installed on the walls. Student will sit at assigned seats and used assigned computers.

Mesa – 5th and 6th Grade

Pima - 5th and 6th Grade

On-Line Courses (AOI)

Once the AOI application is approved by the Arizona State Board for Charter Schools, specific information about Noah Webster’s Online program will be updated here.

Campus Logistics

Limiting the physical interactions of students is one way to mitigate exposure to infectious disease. In addition to limiting physical interactions, we have increased the number of hand sanitizing stations around campus. Noah Webster has posted signs in highly visible locations (i.e., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs.

Student Movement on Campus

Limit student movement around campus, when feasible, to limit contact between students.

Water Fountains

NWS has discontinued the use water fountains for drinking directly from the fountain. All water fountains are equipped for bottle filling only.

HVAC/ Ventilation

HVAC system is being updated in adding to the Halo filters to all A/C Units at the Pima and Mesa campus. The Mesa campus is also in the process of installing new A/C unit across campus.

Restrooms

NWS has posted signs in restrooms that promote everyday protective measures, such as by properly washing hands. Restrooms are cleaned and disinfected daily. Restrooms have been renovated at the Mesa campus.

Elevator

Limited usage to only when necessary. The elevator will be cleaned and disinfected regularly.



Stairwells and Railings

Stairwells and railings will be cleaned and disinfected regularly. NWS has posted signs on campus that promote everyday protective measures and hygiene.

Evening Family Events (large gatherings)

Noah Webster's intention is to have evening gatherings and events safely during the 2021-2022 school year

Events in Planning: Showcase Nights, Musicals, Science Fair, Holiday Gift Shop, Book Fair, Afterschool Program Performances, Reading Under the Stars/Ice cream, Breakfasts (Mom, Dad, Grandparents), Talent Show, Art Night, Parent/Teacher Conferences, Spelling Bee, Curriculum Nights, Meals with Military, Band and Orchestra Performance

Employees

The health, safety and wellbeing of Noah Webster's employees is a priority.

Protective Equipment

NWS will follow any local, state, or federal mandates require face coverings. Hand sanitizer will be provided by NWS. Additional hand sanitization stations have been installed throughout the campus in high traffic areas. Classrooms will be sanitized regularly.

Health Training

Health Training will be provided by Admin to all staff.

Human Resources Information

All concerns and/or questions regarding health related issues, requested accommodations or questions regarding job requirements and duties as it pertains to COVID-19 and returning to work must go through the Human Resources Department.

Health Office

The Health Office is an integral part of student safety, including their health and wellness at Noah Webster. The Health Office services a large number of students needs each day from scrapes and bruises, administering routine and emergency medication, to managing serious medical conditions. The needs for this department are significant as we prepare for 2021-2022 school year.

PPE

Noah Webster Schools has PPE on site and available for the 2021-2022 school year.



Health Office Procedures

The Health office will provide individual lice checks and re-checks only. Updated policies for student pick up, before and after crew, fever and hand sanitizer allergies can be found in the parent handbook.

Food Service

Food Services provides both breakfast and lunch to hundreds of students daily. These meals take place in the cafeteria(MPR) at each campus.

Breakfast Service & Lunch Service - modified schedule

Lunch – *Students will eat lunch in the cafeteria.*

*Students will be placed at benches using a seating chart. Approx. 3-4 students per bench, benches are labeled. Café benches will be sanitized regularly. **Modified lunch scheduled times if needed.***

Breakfast – *Students will eat breakfast in the cafeteria. NWS will set up more space with more tables. Approx. 3-4 students per bench, benches are labeled. Café benches will be sanitized regularly.*

Transportation

The transportation department buses hundreds of students to and from school daily.

Adjustments to busing for 2021-2022

All buses will have assigned seating with families seated together. It is a families' choice to utilize transportation as other methods of drop off and pick up are also available. Bus seats will be sanitized/disinfected regularly. Hand sanitizer will be utilized by students upon entering bus. Noah Webster will use clearly visible signage as students enter the bus to communicate the symptoms students should not be displaying if traveling on a school bus.

Facilities Management

The Facilities Management team is crucial to ensuring safety of staff and students around campus including but not limited to locating and securing disinfectant products, installing and maintaining hand sanitation stations across campus, as well as making physical modifications to allow for safety supports at NWS due to COVID 19. The facilities team will assist all departments across campus with continuing to implement safety measures.



Special Education

The Special Education Department services students with a multitude of disabilities. As we prepare for the 2021-2022 school year, we must keep in mind that regular special education services will need to be provided in addition to compensatory services due to the Spring 2020 school closure, per the US Department of Education.

2020-2021 School Year

Noah Webster will disinfect tables and areas in the Special Education department. Hand sanitizer stations are utilized in SPED rooms with high traffic. Schedule adjustments are needed to accommodate students. Scheduling is crucial for SPED services for 2021-2022.

Related Services – OT Items will be disinfecting between usage. Discontinue use of oral fixation tools.

Title I

Title I provides push-in and pull-out academic services for students in grades Kindergarten through 6th, as well as, provides assistance in benchmarking with programs such as Acadience, Galileo, etc.

Staff must be flexible as they will be needed in variety of areas around campus depending on individual campus needs. Hand Sanitizer Stations are in Title I rooms.

Front Office

The Front Offices at Noah Webster Schools are the main hub for parents and families establishing contact with the school, dropping or picking up students, medication, or other school related items. The front office is a high traffic public area.

Mitigation measures in the front office will include visitor chairs spaced out to provide physical distancing. The capacity of the office will be limited. Hand washing and social distancing signs are posted. Pens used by visitors will be sanitized between uses. Adults providing a physical show of license or other identification to check out students will hold their own licensed for staff. Staff will avoid contact with families' personal items, where feasible. The front office will have increased cleaning routines, including but not limited to disinfecting counters throughout the day. Stanchions will be used for organizing families.

Community Areas

Recess

Outdoor play, use of playground equipment will occur with possible modifications.

Late Bus

See Transportation section. Late bus operates as an optional program for families, therefore attendance/participation is not required.



After Care

After Care operates as an optional program for families, therefore attendance/participation is not required

After School Programs

After School Programs operate as an optional program for families, therefore attendance/participation is not required

Band and Orchestra Classes

Band and Orchestra operates as an optional program for families, attendance/participation is not required. See music room procedures.

Training and Education on Hygiene

Staff & Students

NWS Staff and Students will be trained on Hygiene and best practice.

Videos on hygiene are available from CDC – [CDC Link](#)

Cleaning and Disinfecting Protocol/Schedule

Cleaning and Disinfecting Protocol/Schedule will be generated for each campus.

Additional Gatherings/Groups

Volunteers

Limited volunteers will be pre scheduled until further notice, this is being continually evaluated. At this time parents will not be permitted to have lunch with their students.

Positive Cases of COVID-19 on Campus – Procedures

Communication, Cleaning, and Procedures for Return to Campus for Staff & Students will follow guidelines set forth by the [AZ Department of Health Services](#).



Acronym Reference

ADE – Arizona Department of Education

ASBCS – Arizona State Board for Charter Schools

AOI – Arizona Online Instruction

AZM2 – Arizona's State-Wide Student Assessment (formerly AzMERIT)

CDC – Center for Disease Control

COOP – Continuity of Operations Plan

EPM – Education Program Manage at the Charter Board

LEA – Local Education Agency

MPR – Multipurpose Room

NWS – Noah Webster Schools

PPE – Personal Protective Equipment

SPED – Special Education